

# LOS ALAMOS COMMUNITY SERVICES DISTRICT

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LOS ALAMOS, CALIFORNIA 93440

## MINUTES

Board of Directors Regular Board Meeting

Located at the District Office

January 23, 2019

**Call to Order** The Regular Meeting of the Los Alamos Community Services District was held Wednesday, January 23, 2018. President-Larry Torres called the meeting to order at 6:30 p.m.

**Roll Call** Members in attendance were Larry Torres, Craig Snell, Len Bileti and Jimmy Solis. Member, Susie Gregg was absent. Staff in attendance was Kevin Barnard-General Manager and Candyce Clark-Office Manager/Treasurer. Guest in attendance was Lori Speer-Bethel Engineering.

**Public Comments** There were no public comments.

**Discussion and Action Regarding Electrical Easement Through the District's Water Well # 5 Property as Requested by Circle Vision** Lori Speer presented a request by Circle Vision to acquire an electrical easement through the District's Water Well # 5 Property. Lori and Kevin Barnard both explained to the Board that this is outside of the well site and doesn't have anything to do with the LACSD regarding electricity. After discussion, Len Bileti moved and Craig Snell seconded to approve this request subject to all applicable terms and conditions. Larry Torres, Craig Snell, Len Bileti and Jimmy Solis voted in favor of the motion.

**Consideration and Approval of Minutes for November 14, 2018 Meeting** Candyce Clark presented the Board Meeting Minutes for November 14, 2018 to the Board. After discussion, Craig Snell moved and Jimmy Solis seconded to approve the minutes for November 14, 2018, as written. Larry Torres, Craig Snell, Len Bileti and Jimmy Solis voted in favor of the motion.

**Discussion and Action Regarding Approval of Draft Audited Financial Statements Ending June 30, 2018** Candyce Clark presented the Draft Audited Financial Statements ending June 30, 2018 to the Board. Upon review, the Board agreed with Candyce and Kevin's recommendation to transfer \$74,443.00 water funds from the General Account to the Water R & R Fund and \$54,022.00 sewer funds from the General Account to the Sewer R & R Fund. In addition, transfer \$31,157.81 from the Water R & R Account to the Water Asset Management Account and \$200,854.43 from the Sewer R & R Account to the Sewer Asset Management Account. After discussion, Len Bileti moved and Craig Snell moved to approve the Draft Audited Financial Statements ending June 30, 2018 as the Final with the transfers as discussed. Larry Torres, Craig Snell, Len Bileti and Jimmy Solis voted in favor of the motion.

\*\*\*\*\*FULL MINUTES ARE AVAILABLE AT THE DISTRICT OFFICE\*\*\*\*\*

**Discussion and Action Regarding Unaudited Financial Statements for November and December 2018** Candyce Clark presented the Unaudited Financial Statements for November And December 2018 to the Board. After discussion, Len Bileti moved and Jimmy Solis seconded to approve the Unaudited Financial Statements for November and December 2018. Larry Torres, Craig Snell, Len Bileti and Jimmy Solis voted in favor of the motion.

**Discussion and Action Regarding Water Conservation within the LACSD Boundary**  
See attached report prepared by Kevin Barnard.

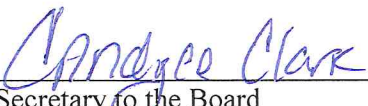
**Reports from Staff/Directors** Kevin Barnard reported on the advertising for the new position created for a Sewer Operator. Depending on the application submitted buy the filing date, the advertising may be extended for another few weeks.


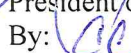
Candyce Clark gave an update on the meter replacement program, replacing Hersey meters with Kamstrup meters. Also, the printers for both Candy and Kevin were replaced with leased Kyocera printers at a cost of approximately \$150.00 per month. The new printers enable Candy and Kevin to separately scan, print and fax in a more timely manner,

**Closed Session Pursuant to Government Code Section 54956.9(1)(d) @7:50 a.m.** These Closed Session items were tabled until further notice.

- (i) Public Comments on Closed Session Item
- (ii) Conference with Legal Counsel – Existing Litigation  
Name of Case: Johnny Mitchell v. Los Alamos Community Services District  
Department of Fair Employment and Housing Matter Number: 201806-02551411
- (iii) Public Employee Twenty-Five Year Performance Evaluation- General Manager
- (iv) Public Report on Closed Session Items- The Board returned to open session at 7:51 p.m. No reportable action was taken in closed session.

**ADJOURNMENT** President, Larry Torres adjourned the meeting at 7:52 p.m.

  
Secretary to the Board  
Posted: District Office / U.S. Post Office

  
President of the Board  
By:  Date: 2/28/19

# Board of Directors Regular Meeting

## January 2019

### Water Conservation/Production Report

Monthly Water Usage In Million Gallons

	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
<b>January</b>	4.723	7.602	4.782	4.077	3.565	5.148	*4.257
<b>February</b>	4.729	5.389	4.420	3.986	3.115	5.411	
<b>March</b>	7.216	6.255	6.542	4.582	4.343	4.471	
<b>April</b>	8.674	7.578	6.916	5.935	6.509	6.384	
<b>May</b>	10.965	11.404	7.745	7.725	8.640	8.018	
<b>June</b>	11.905	10.734	7.855	8.749	9.636	9.070	
<b>July</b>	12.449	10.781	8.630	9.554	10.423	10.538	
<b>August</b>	11.530	10.542	8.480	9.210	9.640	10.974	
<b>September</b>	11.581	8.657	8.688	8.825	8.705	9.311	
<b>October</b>	10.204	8.366	7.978	7.190	8.596	8.332	
<b>November</b>	7.775	5.777	5.980	5.225	6.834	6.653	
<b>December</b>	6.177	4.452	5.169	4.035	6.924	4.675	
<b>Total</b>	<b>107.928</b>	<b>97.537</b>	<b>83.185</b>	<b>79.093</b>	<b>86.930</b>	<b>88.985</b>	

▪ New Water Conservation Requirements Adopted July 15, 2014 by the State Water Board and by the Los Alamos CSD August 27, 2014. The District ordinance was extended on April 22, 2015, January 27, 2016 and will remain in effect until this requirement is lifted.

\* Anticipated Monthly Water Production.