

LOS ALAMOS COMMUNITY SERVICES DISTRICT

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LOS ALAMOS, CALIFORNIA 93440

Board of Directors Regular Board Meeting

Located at the District Office

February 26, 2025

Call to Order The regular Meeting of the Los Alamos Community Services District was held on Wednesday, February 26, 2025. President Brad Vidro called the meeting to order at 6:01 p.m.

Roll Call Members in attendance were Directors Brad Vidro, Pete Kopcrak, Barbara Landon, Kristy Williams, and Michael Nicola. Staff in attendance were Ramon Gomez - General Manager/Chief Plant Operator and Jennifer Demars - Office Manager/Treasurer/Board Secretary. Guest in attendance Nick Panofsky of MNS Engineers.

Public Comments There were no Public Comments.

Consideration and Approval of Minutes for Special Meeting January 22, 2025, Jennifer DeMars presented the Special Board Minutes for the January 22, 2025, meeting to the Board. After discussion, Director Kristy Williams moved to approve the minutes for January 22, 2025. Director Michael Nicola seconded the motion. Directors Brad Vidro, Pete Kopcrak, Barbara Landon, Kristy Williams, and Michael Nicola voted in favor of the motion.

Discussion Regarding Project Updates presented by Nick Panofsky of MNS

Engineers Nick Panofsky of MNS Engineers provided updates on various projects, including options for removing solids from the ponds. The options discussed included dredging the ponds and bioaugmentation. Installation of mechanical screening of raw wastewater will also be required as part of the short-term improvements. More research into these options will be presented at the next Board Meeting. Additionally, Nick discussed adding financial incentives for residents to upgrade their water softeners to a template assisted crystallization (TAC) system. The Board considered allocating \$100,000 for this effort and discussed potential grant funding.

Consideration and Adoption of Resolution No. 25-386 Approving Amendments to the Employee Pay Schedule and Vehicle Allowance for General Manager

Jennifer DeMars presented Resolution No. 25-386, approving and adopting amendments to the Employee Pay Schedule and vehicle allowance for the General Manager. After discussion, Director Kristy Williams moved to approve the resolution, and Director Michael Nicola seconded the motion. Directors Brad Vidro, Pete Kopcrak, Barbara Landon, Kristy Williams, and Michael Nicola voted in favor of the motion.

Consideration and Adoption of Resolution No. 25-385 appointing a Director and alternate Director to serve on the San Antonio Groundwater Basin Board Jennifer DeMars presented Resolution No. 25-385, approving and adopting amendments to appoint Director Barbara Landon and alternate Director Brad Vidro to serve on the San Antonio Groundwater Basin Board. After discussion, Director Michael Nicola moved to approve the resolution, and Director Kristy Williams seconded the motion. Directors Brad Vidro, Pete Kopcrak, Barbara Landon, Kristy Williams, and Michael Nicola voted in favor of the motion.

Discussion and Action Regarding the Purchase or Lease of a New Folding and Inserting Machine to Improve Efficiency in Handling Mailing Processes and Reduce Manual Labor Jennifer Demars discussed options regarding the purchase of a new Folding and Inserting Machine to improve efficiency in handling the mailing process. After discussion, Director Peter Kopcrak moved to approve outsourcing the billing process to BFMC Inc. and Director Barbara Landon seconded the motion. Directors Brad Vidro, Pete Kopcrak, Barbara Landon, Kristy Williams, and Michael Nicola voted in favor of the motion.

Discussion and Action Regarding Approval of Unaudited Financial Statements January 2025 Jennifer DeMars presented the Unaudited Financial Statements for January 2025 to the Board. After discussion, Director Pete Kopcrak moved to approve the Unaudited Financial Statements for January 2025. Director Kristy Williams seconded the motion. Directors Brad Vidro, Barbara Landon, Kristy Williams, and Michael Nicola voted in favor of the motion.

Reports from Staff/Directors The General Manager/Chief Plant Operator Report for February 2025, submitted by Ramon Gomez, are attached.

Jennifer DeMars proposed transitioning to digital formats for all Board meeting packets. The Board Members unanimously agreed to move forward with this change.

ADJOURNMENT President Brad Vidro adjourned the meeting at 6:55 p.m.

Jennifer DeMars, Secretary to the Board

Brad Vidro, President of the Board

Posted: District Office

By:

Date: