

LOS ALAMOS COMMUNITY SERVICES DISTRICT

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Board of Directors Special Board Meeting
Located at the District Office
January 22, 2025

Call to Order The Special Meeting of the Los Alamos Community Services District was held on Wednesday, January 22, 2025. President Brad Vidro called the meeting to order at 4:01 p.m.

Roll Call Members in attendance were Directors Brad Vidro, Pete Kopcrak, Barbara Landon, Kristy Williams, and Michael Nicola. Staff in attendance were Ramon Gomez - General Manager/Chief Plant Operator and Jennifer Demars - Office Manager/Treasurer/Board Secretary. Guest in attendance Nick Panofsky of MNS Engineers.

Public Comments There were no Public Comments.

Discussion and Action Regarding Election of Officers After discussion, Director Barbara Landon moved to appoint Brad Vidro as President of the Board. Director Michael Nicola seconded the motion. Directors Brad Vidro, Pete Kopcrak, Barbara Landon, Kristy Williams, and Michael Nicola voted in favor of the motion. Director Brad Vidro moved to appoint Pete Kopcrak as Vice-President of the Board. Director Kristy Williams seconded the motion. Directors Brad Vidro, Pete Kopcrak, Barbara Landon, Kristy Williams, and Michael Nicola voted in favor of the motion. Director Brad Vidro moved to approve the following committees:

Finance: Director Pete Kopcrak and Director Michael Nicola
Personnel: Director Barbara Landon and Director Kristy Williams

Directors Brad Vidro, Pete Kopcrak, Barbara Landon, Kristy Williams, and Michael Nicola voted in favor of the motion.

Discussion and Action Regarding adding a representative and alternate to the San Antonio Groundwater Basin Board The Board discussed the need to add a representative and an alternate to the San Antonio Groundwater Basin Board. After discussion, the Board agreed to appoint Barbara Landon as the representative and Brad Vidro as the alternate to the San Antonio Groundwater Basin Board, with a resolution to be brought back for formal approval.

Consideration and Approval of Minutes for Regular Meeting November 27, 2024, Jennifer DeMars presented the Regular Board Minutes for the November 27, 2024, meeting to the Board. After discussion, Director Barbara Landon moved to approve the minutes for November 27, 2024. Director Pete Kopcrak seconded the motion. Directors Brad Vidro, Pete Kopcrak, Barbara Landon, Kristy Williams, and Michael Nicola voted in favor of the motion.

Discussion Regarding Project Updates presented by Nick Panofsky of MNS Engineers Nick Panofsky of MNS Engineers provided updates on various projects, including the Wastewater Treatment Plant (WWTP), the Bell Street Lift Station, annexation interests, and the 500K Reservoir Rehabilitation.

The condition of the 500K Reservoir roof is significantly worse than anticipated, with significant structural issues identified. Options for repairs and associated additional costs were discussed. After discussion, Director Kristy Williams moved to approve the updated minimum required repairs as described in option one without alternatives A and B and the associated cost of \$150K. Director Pete Kopcrak seconded the motion. Directors Brad Vidro, Pete Kopcrak, Barbara Landon, Kristy Williams, and Michael Nicola voted in favor of the motion.

Discussion and Action Regarding Funding Approach for Water Infrastructure Upgrades presented by Nick Panofsky of MNS Engineers Nick Panofsky presented various funding approaches for the proposed water infrastructure upgrades. After discussion, Director Pete Kopcrak motioned to pursue a two-part grant process, starting with pursuing a planning grant. Director Michael Nicola seconded the motion. Barbara Landon, Kristy Williams, and Michael Nicola voted in favor of the motion.

Discussion Regarding WWTP Recycling Water Feasibility Study presented by Nick Panofsky of MNS Engineers The Board discussed that the current water quality limits the use of recycled water due to high levels of total dissolved solids. It was agreed that further consideration will be given to the feasibility of recycled water use if the water quality improves.

Discussion Regarding the 10-Year Capital Improvements Plan to be Submitted to Bartle Wells for Rate Study presented by Nick Panofsky of MNS Engineers The Board discussed modifying the 10-Year Capital Improvements Plan, with a particular focus on the allocation of funds for the 500K Rehabilitation Project and the booster pump station.

Discussion and Action on the Resolution to Borrow Funds from the Water Connection Account to fund construction of the 500,000 Gallon Reservoir Rehabilitation The Board discussed the need to borrow funds from the Water Connection Account to finance the construction of the 500,000 Gallon Reservoir Rehabilitation. After thorough deliberation, the Board agreed to increase the borrowing amount from \$332,000 to \$482,000 to accommodate the project's updated repair costs.

Discussion and Action Regarding Approval of Unaudited Financial Statements November and December 2024 Jennifer DeMars presented the Unaudited Financial Statements for November and December 2024 to the Board. After discussion, Director Michael Nicola moved to approve the Unaudited Financial Statements for November and December 2024. Director Pete Kopcrak seconded the motion. Directors Brad Vidro, Barbara Landon, Kristy Williams, and Michael Nicola voted in favor of the motion.

Closed Session Pursuant to Government Code Section 54957(b)(1)

- a. **Public Comments on Closed Session Item**
- b. **Public Employee Four Year Performance Evaluation**
Title: General Manager/Chief Plant Operator
- c. **Public Report on Closed Session Item**

Regarding Item a. There were no public comments on closed session items.

Regarding Item b. The Board entered closed session pursuant to Government Code Section 54957(b)(1).

Regarding Item c. No reportable action was taken in closed session. After returning to open session, Director Brad Vidro moved to approve Juan (Ramon) Gomez's Four-Year Superior Performance Evaluation, (which was prepared and submitted by Director Barbara Landon) with a recommended 4% annual pay increase to \$136,698.56, effective January 11, 2025. Directors Brad Vidro, Pete Kopcrak, Barbara Landon, Kristy Williams, and Michael Nicola voted in favor. Ramon has shown himself to be an exceptional asset to the District and has efficiently managed District Operations demonstrating a positive working relationship with the Board of Directors, Staff, and the Community. Ramon's commitment, everyday positive attitude, and leadership is the key to another successful year in water and wastewater management.

The Board and Staff congratulated Ramon on a job well done. Ramon's performance continues to be commendable. Ramon thanked the Board once again for their support.


Reports from Staff/Directors The General Manager/Chief Plant Operator Report for December 2024 and January 2025, submitted by Ramon Gomez, is attached.

Christmas Tree Donation: Director Brad Vidro reported that the City of Solvang is willing to donate an 18-foot-lit Christmas tree to the District. The Board expressed gratitude for the generous offer and agreed to accept the donation. It was decided that a suitable storage solution for the tree would be found to ensure it is well-preserved for future use.

Newsletter Proposal: Director Brad Vidro also proposed the introduction of a newsletter to inform the community about District activities and changes. The Board had a productive discussion on the topic and reached a general agreement on the importance of enhancing communications with the community.

ADJOURNMENT President Brad Vidro adjourned the meeting at 6:30 p.m.


Jennifer DeMars, Secretary to the Board


Brad Vidro, President of the Board

Posted: District Office

By:

Date: